

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

WEDNESDAY, JANUARY 3, 2018

REORGANIZATIONAL/WORKSHOP MEETING – 7:30 P.M. – MEDIA CENTER

In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 4, 2017. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger.

I. Call to Order – 7:30 P.M. – Board Secretary

II. Roll Call

Mrs. Carol D’Alessandro, President
Mrs. Shani Drogin, Vice-President
Mrs. Kris Huegel
Dr. Steven LoCascio
Mrs. Debra Tedesco

III. Flag Salute

IV. Election Report

The annual School Election was conducted on Tuesday, November 7, 2017 between the hours of 6:00 A.M. and 8:00 P.M.

The results of the election, as reported and certified by the Essex County Clerk, are as follows:

Members of the Board of Education: Mrs. Bethany Buccino 359 votes

V. Reorganization of the Board of Education

- A. Oath of Office
- B. Roll Call: Board Secretary
Mrs. Bethany Buccino
Mrs. Shani Drogin
Mrs. Kris Huegel
Dr. Steven LoCascio
Mrs. Debra Tedesco
- C. Election of President: Board Secretary
- D. Election of Vice President: Board President

VI. Board Comments

VII. Public Comment on Agenda Items Only

VIII. Old Business / Board Discussion

- Superintendent Doctoral Status
- Residency Update
- Updated Registration Packet
- Preschool Tuition Increase
- Report Card Portal Log-in Report
- 2016-17 Audit

IX. New Business / Board Discussion

- January – School Board Recognition Month
- 2018 Board of Education Meeting Dates
- Use of Facilities (Field) by EFRD
- Instrumental Music Program

X. Reorganization Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 01 - 04.

1. **RESOLVED** that the Board of Education adopts the New Jersey School Board Member Code of Ethics.

NOTES: Attachment A

Moved by:

Seconded by:

Ayes:

Nays:

2. **RESOLVED** that the Board of Education approves the following dates for its meetings in the ensuing year (*dates subject to change):

Wednesday	January 17, 2018	Regular Monthly Business Meeting
Wednesday	February 7, 2018	Workshop Meeting
Wednesday	February 21, 2018	Regular Monthly Business Meeting
Wednesday	March 7, 2018	Workshop Meeting
Wednesday	March 21, 2018	Regular Monthly Business Meeting
Wednesday	April 4, 2018*	Workshop Meeting
Wednesday	April 18, 2018	Regular Monthly Business Meeting
Wednesday	May 2, 20178	Workshop Meeting
Wednesday	May 16, 2018	Regular Monthly Business Meeting
Wednesday	May 30, 2018	<i>or</i>
Thursday	June 6, 2018	Workshop Meeting
Wednesday	June 20, 2018	Regular Monthly Business Meeting
Wednesday	August 15, 2018	Regular Monthly Business Meeting
Wednesday	September 5, 2018	Workshop Meeting
Wednesday	September 19, 2018*	Regular Monthly Business Meeting
Wednesday	October 3, 2018	Workshop Meeting
Wednesday	October 17, 2018	Regular Monthly Business Meeting
Wednesday	November 7, 2018	Workshop Meeting
Wednesday	November 21, 2018*	Regular Monthly Business Meeting
Wednesday	December 5, 2018	Workshop Meeting
Wednesday	December 19, 2018	Regular Monthly Business Meeting
Wednesday	January 2, 2019	Reorganizational/Workshop Meeting

Moved by:

Seconded by:

Ayes:

Nays:

3. **WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Educational Services Commission of Morris County, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:

AUTHORITY

As directed by N.J.S.A.18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall continue to be effective as of January 1, 2018; and

BE IT FURTHER RESOLVED, that the Board of Education approve payment of a \$500.00 annual fee for participation in the Cooperative Purchasing System, and an additional fee of \$250.00 to Educational Data Services, Inc. for participation in the Cooperative Purchasing System for various Time and Materials bids awarded in accordance with statute.

Moved by:

Seconded by:

Ayes:

Nays:

- 4. **WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and **WHEREAS**, The Educational Services Commission of New Jersey, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 1, 2018, the governing body of the Essex Fells Board of Education, County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells Board of Education.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Moved by:

Seconded by:

Ayes:

Nays:

XI. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01-04.

1. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Noell Gomez
Event: Special Education/Math Conference
Location: Ramada Plaza Hotel & Conference Center, Monroe Township, NJ
Date: 12/6/17
Cost: \$164.00 (revised fee amount)

Staff Member(s): Kristen Kowalski
Event: Numbers & Operations-Fractions, Part II &III; Geometry, Measurement & Data Workshops
Location: Conquer Math, Fairfield, NJ
Date: 1/24/18, 2/26/18, 3/26/18

Cost: \$435.00 Total (\$145.00 per session)

Staff Member(s): Monica Craveiro
Event: Strengthen Your STEM Instruction Workshop
Location: Wilshire Grand Hotel, West Orange, NJ
Date: 2/2/18
Cost: \$249.00

Moved by: Seconded by:

Ayes: Nays:

2. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the 2018-2019 School Calendar.

Moved by: Seconded by:

Ayes: Nays:

3. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Social Studies Curriculum, Grades K-6.

Moved by: Seconded by:

Ayes: Nays:

4. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Field Placement for the following student from Caldwell University:

Sarah Martin – Student Intern/Clinical Experience
Cooperating Teacher – John Trogani
Spring Semester: 1/22/18 – 5/11/18
100 hrs/semester, approx. 7-8hrs/wk

Moved by: Seconded by:

Ayes: Nays:

XII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01-02.

- 1. RESOLVED** that the Board of Education acknowledge receipt of and accepts the Comprehensive Annual Financial Report (CAFR) of the Essex Fells School District and the Auditors' Management Report, prepared by the auditing firm of Samuel Klein and Company for the fiscal year ending June 30, 2017.

Moved by:

Seconded by:

Ayes:

Nays:

- 2. RESOLVED** that the Board of Education approves the appointment of Mr. Steven Lella, Business Administrator, as the Public Agency Compliance Officer (P.A.C.O.) in accordance with Affirmative Action rule changes pursuant to P.L. 1975 c. 127 (N.J.A.C. 17:27) public contracts for the 2017-18 school year.

Moved by:

Seconded by:

Ayes:

Nays:

XIII. Curriculum & Instruction

XIV. Finance

XV. Buildings & Grounds

XVI. Policy

XVII. Personnel (Public Items only)

XVIII. Public Comment

XIX. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss personnel and legal matters. The items discussed in executive session will be disclosed to the public when the need to maintain confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

XX. Adjournment

RESOLVED that this reorganizational/workshop meeting of the Board of Education be adjourned at ____ p.m.

Moved by:

Seconded by:

Ayes:

Nays: