

**THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ
BOARD OF EDUCATION MEETING**

WEDNESDAY, JANUARY 2, 2019

REORGANIZATIONAL/WORKSHOP MEETING – 7:30 P.M. – MEDIA CENTER

In compliance with Chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 3, 2018. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger.

I. Call to Order – 7:30 P.M. – Board Secretary

II. Roll Call

- Mrs. Shani Drogin, President
- Mrs. Kris Huegel, Vice-President
- Mrs. Bethany Buccino
- Dr. Steven LoCascio
- Mrs. Debra Tedesco

III. Flag Salute

IV. Election Report

The annual School Election was conducted on Tuesday, November 6, 2018 between the hours of 6:00 A.M. and 8:00 P.M.

The results of the election, as reported and certified by the Essex County Clerk, are as follows:

Members of the Board of Education:	Dr. Steven LoCascio	687 votes
	Mrs. Debra Tedesco	767 votes

V. Reorganization of the Board of Education

- A. Oath of Office
- B. Roll Call: Board Secretary
 - Mrs. Bethany Buccino
 - Mrs. Shani Drogin
 - Mrs. Kris Huegel
 - Dr. Steven LoCascio
 - Mrs. Debra Tedesco
- C. Election of President: Board Secretary
- D. Election of Vice President: Board President

VI. Board Comments

VII. Public Comment on Agenda Items Only

VIII. Old Business / Board Discussion

- Report Card Portal Log-in Report
- 2017-18 Audit

IX. New Business / Board Discussion

- January – School Board Recognition Month
- 2019 Board of Education Meeting Dates
- Exit/Entrance Safety & Security
- New Student Enrollment
- 2019 BOE Financial Disclosure Statement
- Out-of-District Contract
- Occupational Therapist Resignation

X. Reorganization Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 01 - 04.

1. **RESOLVED** that the Board of Education adopts the New Jersey School Board Member Code of Ethics.

NOTES: Code of Ethics Attached

Moved by:

Seconded by:

Ayes:

Nays:

2. **RESOLVED** that the Board of Education approves the following dates for its meetings in the ensuing year (*dates subject to change):

Wednesday	January 16, 2019	Regular Monthly Business Meeting
Wednesday	February 6, 2019	Workshop Meeting
Wednesday	February 20, 2019	Regular Monthly Business Meeting
Wednesday	March 6, 2019	Workshop Meeting
Wednesday	March 20, 2019	Regular Monthly Business Meeting
Wednesday	April 3, 2019	Workshop Meeting

AGENDA

January 2, 2019

Wednesday	April 17, 2019	Regular Monthly Business Meeting
Wednesday	May 1, 2019	Workshop Meeting
Wednesday	May 15, 2019	Regular Monthly Business Meeting
Wednesday	May 29, 2019	Workshop Meeting
Wednesday	June 19, 2019	Regular Monthly Business Meeting
Wednesday	August 14, 2019	Regular Monthly Business Meeting
Wednesday	September 4, 2019	Workshop Meeting
Wednesday	September 18, 2019	Regular Monthly Business Meeting
Wednesday	October 2, 2019	Workshop Meeting
Wednesday	October 16, 2019	Regular Monthly Business Meeting
Wednesday	November 6, 2019	Workshop Meeting
Wednesday	November 20, 2019	Regular Monthly Business Meeting
Wednesday	December 4, 2019	Workshop Meeting
Wednesday	December 18, 2019	Regular Monthly Business Meeting
Wednesday	January 8, 2020 (TBD)	Reorganizational/Workshop Meeting

Moved by:

Seconded by:

Ayes:

Nays:

3. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS, the Educational Services Commission of Morris County, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:

AUTHORITY

As directed by N.J.S.A.18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

The Lead Agency entering into contracts on behalf of the Essex Fells Board of Education shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall continue to be effective as of January 1, 2019; and **BE IT FURTHER RESOLVED**, that the Board of Education approve payment of a \$500.00 annual fee for participation in the Cooperative Purchasing System, and an additional fee of \$250.00 to Educational Data Services, Inc. for participation in the Cooperative Purchasing System for various Time and Materials bids awarded in accordance with statute.

Moved by:

Seconded by:

Ayes:

Nays:

- 4. WHEREAS, N.J.S.A. 40A:11-11(5)** authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, The Educational Services Commission of New Jersey, hereinafter referred to as the “Lead Agency,” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 1, 2019, the governing body of the Essex Fells Board of Education, County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells Board of Education.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Moved by:

Seconded by:

Ayes:

Nays:

XI. Superintendent’s Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01-06.

1. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Sara Christopher, Kimberly Trafford, Michelle Truchell,
Lisa Massaro, Marisa Burger

Event: NJECC Conference

Location: MSU

Date: 1/9/19

Cost: \$0

Staff Member(s): Katie McNish

Event: NJECC Conference

Location: MSU

Date: 1/9/19

Cost: \$0

Staff Member(s): Dorotea Banek, Nina Buonomo

Event: NJECC Conference

Location: MSU

Date: 1/9-10/19

Cost: \$0

Staff Member(s): Katie Vetere

Event: It’s All In The Questions Workshop

Location: Liberty Science Center, Jersey City, NJ

Date: 1/24/19

Cost: \$146.26 Total (Fee-\$125.00; Mileage-\$14.26; Parking-\$7.00)

Staff Member(s): Lisa Massaro

Event: What’s New in Children’s Books Workshop

Location: Fairfield, NJ

Date: 2/27/19

Cost: \$269.00

Staff Member(s): Ashley Messer
Event: School Nurses: Best Current Practices for School Medical Emergencies Training
Location: West Orange, NJ
Date: 2/27/19
Cost: \$269.00

Staff Member(s): Lisa Massaro
Event: Conquer Math Workshop
Location: Pompton Plains, NJ
Date: 3/14/19
Cost: \$155.00

Staff Member(s): Katie Vetere. Tracie Wieczorek
Event: NJECC Spring 2019
Location: Ramapo College of NJ
Date: 2/22/19
Cost: \$129.88 Total (Fee-\$115.00; Mileage-\$14.88)

Staff Member(s): Steven J. Lella
Event: Essex County Association of School Business Officials
Location: Belleville, NJ
Date: 9/26/18, 10/17/18, 11/14/18, 12/14/18, 1/9/19, 2/6/19, 3/13/19, 4/10/19, 5/15/19
Cost: \$200.00 Total

Moved by:

Seconded by:

Ayes:

Nays:

2. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the 2019-2020 School Calendar.

Moved by:

Seconded by:

Ayes:

Nays:

3. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Lori Franklin, Occupational Therapist, effective January 23, 2019.

Moved by:

Seconded by:

Ayes:

Nays:

2. **RESOLVED** that the Board of Education accepts and approves the tuition reimbursement for Michelle V. Gadaleta in the amount of \$6,412.50.

Moved by:

Seconded by:

Ayes:

Nays:

XIII. Public Comment

XIII. Resolution to Enter Executive Session

BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss legal matters. The items discussed in Executive Session will be disclosed to the public when the need to maintain their confidentiality no longer exists.

Moved by:

Seconded by:

Ayes:

Nays:

XIV. Adjournment

RESOLVED that this reorganizational/workshop meeting of the Board of Education be adjourned at ____ P.M. The next **Regular Meeting** of the Board of Education will be held on **Wednesday, January 16, 2019, at 7:30 P.M.** in the Media Center of Essex Fells School.

Moved by:

Seconded by:

Ayes:

Nays: